



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Regional Office 02
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
Tel. No.: 078.304.5378/304.1978/304-7378, Fax No. : 078.304.9345

REQUEST FOR QUOTATION

November 5, 2019

Procurement Name : Procurement of labor and materials For the improvement of the Audio Visual room of DILG R2

Approved Budget for the Contract : see attached for ABC for each item

Contractor's Name : _____

Address : _____

INSTRUCTIONS

1. Please quote your best offer for the items listed in the attached Canvass form.
2. Submit sealed quotation duly signed by you or your authorized representative at DILG Regional Office No. 2, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan thru the BAC Secretariat not later than November 11, 2019 at 10:00 AM together with the following documentary requirements:
 - a. Mayor's/Business Permit;
 - b. PhilGEPS Registration Number;
 - c. Income/Business Tax Return;
 - d. Omnibus Sworn Statement;
 - e. PCAB License;
 - f. S Curve.

For any clarification, you may contact Ms. Arianne Bennevic B. Batugal, Chairperson of the BAC Secretariat at (078) 304-7378/1978.

A handwritten signature in blue ink, appearing to read 'Catherine G. Allam-Miranda'.

CATHERINE G. ALLAM-MIRANDA

Alternate BAC Vice Chairperson

“Matino, Mahusay at Maaasahang Kagawaran para sa Mapagkalinga at Maunlad na Pamahalaang Lokal”

Email: r2dilg@yahoo.com; Website: <http://region2.dilg.gov.ph>.



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CANVASS FORM

November 5, 2019
 Date

Supplier/Contractor: _____
 LBP Account No. : _____
 TIN : _____

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than November 11, 2019 in the return envelope attached herewith.

Catherine G. Allam-Miranda
CATHERINE G. ALLAM-MIRANDA
 Alternate BAC Vice Chairperson

NOTE TO SUPPLIER/CONTRACTOR:

1. ALL ENTRIES MUST BE TYPEWRITTEN / WRITTEN IN INK
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS
 ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
5. INDICATE PHILGEPS REGISTRATION NUMBER: _____
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING SPECIFICATIONS OF THE PRODUCTS BEING OFFERED
7. ALL BIDS SHALL BE SUBMITTED IN SEALED ENVELOPE DULY SIGNED/INITIALED BY THE BIDDER/SUPPLIER
8. PLEASE SPECIFY IF VAT OR NON-VAT
9. IF LEASE TO OWN, CONTRACT IS AT LEAST THREE EQUAL MONTHLY INSTALLMENTS

ITEM No.	ITEM AND DESCRIPTION	QTY	UNIT	ABC	UNIT PRICE
I. General Requirements					
	Mobilization/ Demobilization	1	lot	P 10,500.00	
II. Clearing/Removal					
	Clearing of existing Audio/Video Room	1	lot	P 5,000.00	
	Indirect Cost	1	lot	P 1,562.50	
III. Carpentry Works					
	1"x1"x12" S4 Wood	24	pcs	P 10,800.00	
	Plywood(3/4)marine	15	pcs	P 13,500.00	
	Concealed Hinges	16	pcs	P 5,700.00	
	C.W Nails	2	kgs	P 300.00	
	Black Screw	200	pcs	P 400.00	
	Wood Stck	2	can	P 1,171.50	
	Brackets	40	pcs	P 6,230.00	
	Labor	1	lot	P 11,430.45	
	Indirect Cost	1	lot	P 15,478.74	
IV. Painting Works					
	Wood Putty	5	kgs	P 2,250.00	
	Paint Rollers	8	ltrs	P 3,808.00	
	Wood Stainer	1	can	P 895.00	
	Tinting color	16	pcs	P 7,200.00	
	Thinner	2	ltrs	P 700.00	
	Sand paper	1	rolls	P 150.50	
	Brush	4	pcs	P 2,605.00	
	Roller	2	pcs	P 1,113.00	
	Roller Plate	2	pcs	P 640.50	
	Rags	5	kgs	P 427.50	
	Masking tape	10	pcs	P 4,555.00	
	Newspaper	2	kgs	P 30.00	
	Labor	1	lot	P 7,312.35	
	Indirect Cost	1	lot	P 9,902.14	
	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				

Purpose: For the improvement of the Audio Visual room of DILG R2

Brand and Model : _____
 Delivery Period : _____
 Warranty : _____
 Price Validity : _____

AFTER HAVING CAREFULLY READ AND ACCEPTED YOUR GENERAL CONDITIONS, I/WE QUOTE YOU ON THE ITEM AT PRICES NOTED ABOVE.

Signature of Canvasser : _____
 Date : _____
 Signature Over Printed Name of Bidder : _____
 Tel No./Cellphone No.: _____
 e-mail address : _____
 Date : _____