PURCHASE ORDER

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Supplier :	TUGUEGARAO L.B. MART	P.O. No. :	2025-02-0014
Address :	119 A Bonifacio St. Centro 06, Tuguegarao City, Cag.	Date :	February 4, 2025
TIN :	102-201-326-000	Mode of Procurement :	Shopping

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DILG R2	Delivery Term :	Delivered at Place
Date of Delivery :	February 13, 2025	Payment Term :	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	box	Sign pen (High Quality), black, (0.5mm),12's (My-gel)	4	600.00	2,400.00
2	cart	HP Toner, 85A	2	3,500.00	7,000.00
		x-x-x-x-x-x-x-x-x			
				TOTAL	₱9,400.00

Purpose: 1st Quarter Regular Supplies for CY 2025

(Total Amount in Words) Nine Thousand Four Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

TUGUEGARAO CAGAYAN TUG. L.B. MART TEL # 078-844-1834

(sgd.)

Signature over Printed Name of Supplier

Date 2/11/25

Very truly yours,

(sgd.)

AGNES A. DE LEON, CESO IV
Regional Director

Fund Cluster :
Funds Available :

(sgd.)

PAUL M. FIESTA
Signature over Printed Name Accountant II/Representative of Accounting Division/Unit

ORS/BURS No. :
Date of the ORS/BURS:
Amount :

COMMISSION ON AUDIT
RECEIVED
BY: Kathleen
DATE: 2/12/25
TIME: 11:55 AM

Procurement No.: 205-01-036