



PURCHASE ORDER

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Supplier :	<u>NORTH POINT OFFICE AND SCHOOL SUPPLIES TRADING</u>	P.O. No. :	<u>2025-02-0030</u>
Address :	<u>Mattamu Vldg. Balzain Highway Centro 12 Tug. City, Cag.</u>	Date :	<u>February 27, 2025</u>
TIN :	<u>775-077-230-000</u>	Mode of Procurement :	<u>Shopping</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :		<u>DILG R2</u>		Delivery Term :		<u>Delivered at Place</u>	
Date of Delivery :		<u>w/in 7 days</u>		Payment Term :			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount		
1	box	Expandable BROWN Envelope (LONG with String) 100 pcs	1	1,080.00	1,080.00		
2	pack	AA heavy duty battery X-X-X-X-X-X-X-X	10	110.00	1,100.00		
					TOTAL	₱2,180.00	

Purpose: Supplies for the Conduct of Orientation on Retooled Community Support Program (RCSP) for FY 2025 cum meeting re RIDS Capacity Development Intervention for LGUs on March 14, 2025

(Total Amount in Words) Two Thousand One Hundred Eighty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

(sgd.)

Kenny Jerald O. Vagiro
Signature over Printed Name of Supplier

Date 02-03-25

Very truly yours,

(sgd.)

AGNES A. DE LEON, CESO IV
Regional Director

Fund Cluster :
Funds Available :

(sgd.)

PAUL M. FIESTA, CPA
Signature over Printed Name Accountant III Head of Accounting Division/Unit

ORS/BURS No. :
Date of the ORS/BURS:
Amount : _____

Procurement No.: 2025-02-044

