

## MONTHLY REPORT OF DISBURSEMENTS

For the month of March 2024

Department : Department of the Interior and Local Government (DILG)  
 Agency/Entity : Office of the Secretary  
 Operating Unit : Regional Office - II  
 Organization Code (UACS) : 14 001 0300002  
 Fund Cluster : 07 - Trust Receipts

| Fund Cluster                                                                       |                     | : 07 - Trust Receipts |       |      |             |                               |      |       |      |               |                                 |          |       |      |                  |            |           |                   |      |      |               |             |          |       |      |                  |          |
|------------------------------------------------------------------------------------|---------------------|-----------------------|-------|------|-------------|-------------------------------|------|-------|------|---------------|---------------------------------|----------|-------|------|------------------|------------|-----------|-------------------|------|------|---------------|-------------|----------|-------|------|------------------|----------|
| Particulars                                                                        | Current Year Budget |                       |       |      |             | Prior Year's Budget           |      |       |      |               |                                 |          |       |      |                  |            | SUB-TOTAL | Trust Liabilities |      |      |               | Grand Total |          |       |      |                  | Remarks  |
|                                                                                    | PS                  | MOOE                  | FinEx | CO   | TOTAL       | Prior Year's Accounts Payable |      |       |      |               | Current Year's Accounts Payable |          |       |      |                  | TOTAL      |           | PS                | MOOE | CO   | TOTAL         | PS          | MOOE     | FinEx | CO   | TOTAL            |          |
|                                                                                    |                     |                       |       |      |             | PS                            | MOOE | FinEx | CO   | Sub-Total     | PS                              | MOOE     | FinEx | CO   | Sub-Total        |            |           |                   |      |      |               |             |          |       |      |                  |          |
|                                                                                    |                     |                       |       |      |             |                               |      |       |      |               |                                 |          |       |      |                  |            |           |                   |      |      |               |             |          |       |      |                  |          |
| 1                                                                                  | 2                   | 3                     | 4     | 5    | 6=(2+3+4+5) | 7                             | 8    | 9     | 10   | 11=(7+8+9+10) | 12                              | 13       | 14    | 15   | 16=(12+13+14+15) | 17=(11+16) | 18=(6+17) | 19                | 20   | 21   | 22=(19+20+21) | 23          | 24       | 25    | 26   | 27=(23+24+25+26) | 28       |
| CASH DISBURSEMENTS                                                                 | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 4,500.00 | 0.00  | 0.00 | 4,500.00         | 4,500.00   | 4,500.00  | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 4,500.00 | 0.00  | 0.00 | 0.00             | 4,500.00 |
| Notice of Cash Allocation (NCA)                                                    | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 4,500.00 | 0.00  | 0.00 | 4,500.00         | 4,500.00   | 4,500.00  | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 4,500.00 | 0.00  | 0.00 | 0.00             | 4,500.00 |
| MDS Checks Issued                                                                  | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Advice to Debit Account                                                            | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 4,500.00 | 0.00  | 0.00 | 4,500.00         | 4,500.00   | 4,500.00  | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 4,500.00 | 0.00  | 0.00 | 0.00             | 4,500.00 |
| Notice of Transfer Allocations (NTA)                                               | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| MDS Checks Issued                                                                  | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Advice to Debit Account                                                            | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Working Fund for FAPs                                                              | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Cash Disbursement Ceiling (CDC)                                                    | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| TOTAL CASH DISBURSEMENTS                                                           | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 4,500.00 | 0.00  | 0.00 | 4,500.00         | 4,500.00   | 4,500.00  | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 4,500.00 | 0.00  | 0.00 | 0.00             | 4,500.00 |
| NON-CASH DISBURSEMENTS                                                             | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Tax Remittance Advices Issued (TRA)                                                | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Non-Cash Availment Authority (NCAA)                                                | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Disbursements effected through outright deductions from claims (please specify...) | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Overpayment of expenses(e.g. personnel benefits)                                   | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Restitution for loss of government property                                        | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Liquidated damages and similar claims                                              | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| Others(TEF, BTr-Documentary Stamp Tax, etc.)                                       | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| TOTAL NON-CASH DISBURSEMENTS                                                       | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 0.00     | 0.00  | 0.00 | 0.00             | 0.00       | 0.00      | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 0.00     | 0.00  | 0.00 | 0.00             | 0.00     |
| GRAND TOTAL                                                                        | 0.00                | 0.00                  | 0.00  | 0.00 | 0.00        | 0.00                          | 0.00 | 0.00  | 0.00 | 0.00          | 0.00                            | 4,500.00 | 0.00  | 0.00 | 4,500.00         | 4,500.00   | 4,500.00  | 0.00              | 0.00 | 0.00 | 0.00          | 0.00        | 4,500.00 | 0.00  | 0.00 | 0.00             | 4,500.00 |

## SUMMARY

| Particulars                                           | Previous Report | This Month | As at Date |
|-------------------------------------------------------|-----------------|------------|------------|
| (1)                                                   | (2)             | (3)        | (4)        |
| Total Disbursement Authorities Received               | 479,000.00      | 0.00       | 479,000.00 |
| NCA                                                   | 479,000.00      | 0.00       | 479,000.00 |
| NTA                                                   | 0.00            | 0.00       | 0.00       |
| Working Fund                                          | 0.00            | 0.00       | 0.00       |
| TRA                                                   | 0.00            | 0.00       | 0.00       |
| CDC                                                   | 0.00            | 0.00       | 0.00       |
| NCAA                                                  | 0.00            | 0.00       | 0.00       |
| Less: Notice of Transfer of Allocations (NTA)* issued | 0.00            | 0.00       | 0.00       |
| Total Disbursement Authorities Available              | 479,000.00      | 0.00       | 479,000.00 |
| Less:                                                 | 0.00            | 0.00       | 0.00       |
| Lapsed NCA                                            | 0.00            | 0.00       | 0.00       |
| Disbursements                                         | 0.00            | 4,500.00   | 4,500.00   |
| Add/Less: Adjustments (e.g. cancelled/staled checks)  | 0.00            | 0.00       | 0.00       |
| Balance of Disbursement Authorities as at date        | 479,000.00      | (4,500.00) | 474,500.00 |
| Total Disbursements Program                           | 479,000.00      | 0.00       | 479,000.00 |
| Less: *Actual Disbursements                           | 0.00            | 4,500.00   | 4,500.00   |
| (Over)/Under spending                                 | 479,000.00      | (4,500.00) | 474,500.00 |

Notes: \* The use of NTA is discouraged

Notes: \*\* Amounts should tally with the grand total disbursement (column 27).

Certified Correct by:

Approved by:

(sgd.)  
PAUL M. FIESTA  
Accountant II

(sgd.)  
EMMA A. REYES, CPA  
Chief Accountant

(sgd.)  
AGNES A. DE LEON, CESO IV  
Regional Director