

**INVITATION TO BID
FOR
PRINTING OF DOH-IEC MATERIALS FOR DISTRIBUTION TO
P/C/M/BARANGAYS OF THE DEPARTMENT OF THE
INTERIOR AND LOCAL GOVERNMENT REGION II**

1. The **Department of the Interior and Local Government Region II**, through the **General Appropriations Act (GAA) of 2020 (Continuing)** intends to apply the sum of **P1,274,075.00** being the ABC to payments under the contract for **Printing of DOH-IEC Materials for Distribution to P/C/M/Barangays/2021-02-082**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Department of the Interior and Local Government Region II** now invites bids for hereunder list of items:

Item Number	Item/Description	Quantity	Approved Budget for the Contract	Price of Bid Documents (non-refundable)	Delivery Period
1	Risk Communication For the Covid-19 Health Situation Type: Booklet Size: A4 No. of Pages: 38 pages Cover: Fold Cote – 10 Inside: Book 60 Full Color: All pages	206 pcs	P1,274,075.00	P5,000.00	May 15, 2021
2	Risk Communication Package for Communities Type: Booklet (English-Tagalog) Size: A4 No. of Pages: 26 pages Cover: Fold Cote – 10 Inside: Book 60 Full Color: All pages	206 pcs			
3	RCCE Guide: Gabay sa Pakikipag-usap Tungkol sa COVID-19 Type: Booklet (English-Tagalog) Size: A4	4,828 pcs			

	No. of Pages: 20 pages Cover: Fold Cote – 10 Inside: Book 60 Full Color: All pages				
4	Community Flipchart: COVID-19 sa Komunidad, Ang Kailangan Ninyong Malaman Type: Flipchart (English-Tagalog) Size: 24in x 15in No. of Pages: 36 pages Paper: C25-80 Full Color: All pages	4,818 pcs			
5	Poster: All You Need To Know About Covid-19 (English) Type: Poster Size: 18.35 in x 28.47 in No. of Pages: 1 page Color: Full Paper: Fold Cote- #18/450gsm	2,311 pcs			
6	Poster: All You Need To Know About Covid-19 (Tagalog) Type: Poster Size: 18.35 in x 28.47 in No. of Pages: 1 page Color: Full Paper: Fold Cote- #18/450gsm	2,311 pcs			
7	Poster: FAQs on Wearing Face Masks (English) Type: Poster Size: 22 in x 25 in No. of Pages: 1 page Color: Full Paper: Fold Cote- #18/450gsm	2,311 pcs			
8	Poster: Sama-sama Nating Sugpuin and COVID-19 Type: Poster Size: 19.3 in x 28.4 in No. of Pages: 1 page Color: Full	2,311 pcs			

	Paper: Fold Cote- #18/450gsm				
9	Poster: Telemedicine (English) Type: Poster Size: 22 in x 23.4 in No. of Pages: 1 page Color: Full Paper: Fold Cote- #18/450gsm	2,311 pcs			
10	Poster: Telemedicine (Tagalog) Type: Poster Size: 22 in x 30 in No. of Pages: 1 page Color: Full Paper: Fold Cote- #18/450gsm	2,311 pcs			
11	Poster: Pag-aalaga ng Taong May COVID- 19 sa Bahay Type: Poster Size: 19.3 in x 28.4 in No. of Pages: 2 pages Color: Full Paper: C2S 450gsm	2,311 pcs			
12	Poster: Tips Bago Pumasok ng Bahay Type: Poster Size: 19.3 in x 28.4 in No. of Pages: 1 page Color: Full Paper: Fold Cote- #18/450gsm	2,311 pcs			
13	Poster: Mental Health and Psychological Wellbeing Type: Poster Size: 19.3 in x 28.4 in No. of Pages: 5 pages Color: Full Paper: C2S 450gsm	2,311 pcs			
	--nothing follows--				

The schedule of bidding activities is as follows:

ACTIVITIES	SCHEDULE
Advertisement/Posting of the Invitation to Bid	March 18, 2021
Issuance and Availability of Bid Documents	March 18, 2021 – April 7, 2021
Pre-Bid Conference	March 26, 2021 10:00 AM
Deadline of Submission of Bids	April 7, 2021 10:00 AM
Opening of Bids	April 7, 2021 1:00 PM

Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the **Department of the Interior and Local Government Region II** and inspect the Bidding Documents at the address given below from 8:00 in the morning until 5:00 in the afternoon; Monday to Friday.
5. A complete set of Bidding Documents may be acquired by interested Bidders on 18th day of March, 2021 from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in the amount stated in the IB No. 2. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic mail of deposit slip.
6. The **Department of the Interior and Local Government Region II** will hold a Pre-Bid Conference on 26th day of March, 2021, 10:00 in the morning at DILG Region II Conference Hall, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan and/or through video conferencing via Zoom Application with meeting details stated in the BDS, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 7th day of April, 2021 at 10:00 in the morning. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on 7th day of April, 2021 at exactly 1:00 in the afternoon at the given address below and/or through video conferencing via Zoom Application with meeting details stated in the BDS. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. The **Department of the Interior and Local Government Region II** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MARIA KAREN C. TANJUSAY
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Tel. #: 078.304.5378/304.1978/304.7378

March 18, 2021



DIGNA R. HERRERA
BAC Chairperson