

## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Regional Government Center, Carig Sur, Tuguegarao City, Cagayan <a href="http://region2.dilg.gov.ph">http://region2.dilg.gov.ph</a>

November 8, 2023

## MR. VALNIZAN H.C. CALUBAQUIB

Acting Provincial Director
Cagayan-Batanes Field Office
Civil Service Commission 2
RGC, Carig, Tuguegarao City, Cagayan
cscreg2cbfopub@gmail.com

DE LEON, CESO V

## Dear PD Calubaquib:

Mabuhay!

Pursuant to Memorandum Circular No. 17 series of 2002, we are respectfully submitting the attached Notice of Vacant Positions in DILG Region 2 for publication.

Our warmest regards.

Very truly yours,

Regional Director

Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions,	which are authorized to be filled, at the DEPARTMENT OF	THE INTERIC	R AND LOCAL GOVERNMENT IN the
CSC website:		M.	
		MARIA LU	SA C. DY

MARIA LUISA C. DY
HRMO III

Date: November 8, 2023

No.	Position Title		Salary/ Job/ Pay Grade		Qualification Standards						
	(Parenthetical Title, if applicable)	Plantilla Item No.		Monthly Salary	Education	Training	Experience	Eligibility	Competency	(if applicable)	Place of Assignment
1	Local Government Operations Officer VI (LGOO VI)	OSEC-DILGB- LGOO6-16-1998	22	Php 71,511.00	Bachelor's Degree	Completion of Training Course for LGOOs	3 years of relevant experience	Career Service (Professional) 2nd Level Eligibility	1. Commitment to Et Gove 2. Custo 3. Ensuring E 4. Organizati Level 2 on the ff. LEAI 1. Developing ar 2. Planning Work a 3. Problem Solving Level 3 on the Func 1. Effective C 2.Inf 3. Managing Knowl 4. Policy Resea 5. Program Developing 6. Relation 7. Technnical Proficier	core competencies: hical Service and Good emance; mer Focus; excellent Result; onal Sensitivity. DERSHIP Competencies: and Managing Teams; and Decision Making. ctional Competencies: Communication; fluence; edge and Information; arch and Analysis; ment and Management; ship Building; ney on Local Governance rations.	Regional Office

Level 3 on the ff. CORE Competencies: 1. Commitment to Ethical Service and Good Governance: 2. Customer Focus: 3. Ensuring Excellent Result: 4. Organizational Sensitivity; Level 1 on the ff. LEADERSHIP Competencies: Local Completion Career Service 1. Developing and Inspiring Others OSEC-DILGB-2 years of Government 2. Planning Work and Managing Teams of Training (Professional) Bachelor's Php 57,347.00 Nueva Vizcaya LGOO5-1022-20 relevant Operations 3. Problem Solving and Decision Making Degree Course for 2nd Level Level 2 on the Functional Competencies: Officer V 1998 experience eligibility LGOOs 1. Effective Communication : (LG00 V) 2.Influence: 3. Managing Knowledge and Information: 4. Policy Research and Analysis: 5. Program Development and Management: 6. Relationship Building; 7. Technnical Proficiency on Local Governance Operations: Level 2 on the ff. CORE Competencies: 1. Commitment to Ethical Service and Good Governance: 2. Customer Focus; 3. Ensuring Excellent Result: Local Career Service 4. Organizational Sensitivity; Government Level 1 on the Functional Competencies: OSEC-DILGB-Bachelor's None None Professional/2 Php 31,320.00 Operations 13 Isabela 1. Effective Communication: LGOO2-88-1998 Degree Required Required nd Level 2.Influence: Officer II Eligibility 3. Managing Knowledge and Forum; (LGOO II) 4. Policy Research and Analysis: 5. Program Development and Management; 6. Relationship Building; 7. Technnical Proficiency on Local Governance Operations: Level 2 on the ff. CORE Competencies: 1. Commitment to Ethical Service and Good Governance: 2. Customer Focus: 3. Ensuring Excellent Result; Local Career Service 4. Organizational Sensitivity: Government Level 1 on the Functional Competencies: OSEC-DILGB-Professional/2 Bachelor's None None Operations 13 Php 31,320.00 Isabela 1. Effective Communication; Degree LGOO2-87-1998 nd Level Required Required 2.Influence: Officer II Eligibility 3. Managing Knowledge and Forum; (LGOO II) 4. Policy Research and Analysis; 5. Program Development and Management; 6. Relationship Building; 7. Technnical Proficiency on Local Governance Operations:

or , "

Local Government Operations Officer II (LGOO II)	OSEC-DILGB- LGOO2-76-1998	13	Php 31,320.00	Bachelor's Degree	None Required	None Required	Career Service Professional/2 nd Level Eligibility	Level 2 on the ff. CORE Competencies:  1. Commitment to Ethical Service and Good Governance;  2. Customer Focus;  3. Ensuring Excellent Result;  4. Organizational Sensitivity;  Level 1 on the Functional Competencies:  1. Effective Communication;  2. Influence;  3. Managing Knowledge and Forum;  4. Policy Research and Analysis;  5. Program Development and Management;  6. Relationship Building;  7. Technnical Proficiency on Local Governance Operations;	Isabela
Local Government Operations Officer II (LGOO II)	OSEC-DILGB- LGOO2-53-1998	13	Php 31,320.00	Bachelor's Degree	None Required	None Required	Career Service Professional/2 nd Level Eligibility	Level 2 on the ff. CORE Competencies:  1. Commitment to Ethical Service and Good Governance;  2. Customer Focus;  3. Ensuring Excellent Result;  4. Organizational Sensitivity;  Level 1 on the Functional Competencies:  1. Effective Communication;  2. Influence;  3. Managing Knowledge and Forum;  4. Policy Research and Analysis;  5. Program Development and Management;  6. Relationship Building;  7. Technnical Proficiency on Local Governance Operations;	Cagayan

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 20, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

AGNES A. DE LEON, CESO V						
Regional Director						
RGC, Carig Sur, Tuguegarao City, Cagayan						
r2dilg@yahoo.com						

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.