




Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
<http://region2.dilg.gov.ph>

 CAGAYAN-BATANES FIELD OFFICE RECEIVED	
Control No.:	_____
Date/Time:	<u>10 MAR 2023</u>
Received by:	<u>Perpetua C. Baligod</u> Receiving Officer

March 9, 2023

MR. VALNIZAN H.C. CALUBAQUIB
Acting Provincial Director
Cagayan-Batanes Field Office
Civil Service Commission 2
RGC, Carig, Tuguegarao City, Cagayan
cscreg2cbfopub@gmail.com

Dear PD Calubaquib:

Mabuhay!

Pursuant to Memorandum Circular No. 17 series of 2002, we are respectfully submitting the attached Notice of Vacant Position in DILG Region 2 for publication.

Our warmest regards.

Very truly yours,


JONATHAN PAUL M. LEUSEN, JR., CESO III
Regional Director

FAD/PSI/BS/GTM/MCD/jap
R02-FAD-2023-03-09-011

102-1013-03-10-021

DILGR2-RECORDS SECTION	
RELEASED	
BY:	<u>[Signature]</u>
DATE:	<u>03-10-2023</u>
TIME:	<u>11:28 AM</u>

Republic of the Philippines
Department of the Interior and Local Government
Request for Publication of Vacant Positions


RECEIVED

Electronic copy to be submitted to the CSC in the following format: **Excel format**

Control No.: _____
Date/Time: 10 MAR 2023
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Receiving Officer

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of the Interior and Local Government in the CSC website:

MARIA LUISA C. DY
HRMO III

Date: March 10, 2023

No.	Position Title (Parenthetical)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer III (LGOO III)	OSEC-DILGB- LGOO3-4-2013	15	Php 36,619.00	Bachelor's Degree	80 hours of training in Local Governance Operations and Planning, Strategic Thinking and Community Development	1 year relevant work experience	Career Service (Professional) 2nd Level eligibility	Level 2 on the ff. CORE Competencies: 1. Commitment to Ethical Service and Good Governance; 2. Customer Focus; 3. Ensuring Excellent Result; 4. Organizational Sensitivity; Level 1 on the Functional Competencies: 1. Effective Communication ; 2. Influence; 3. Managing Knowledge and Information; 4. Policy Research and Analysis; 5. Program Development and Management; 6. Relationship Building; 7. Technical Proficiency on Local Governance Operations;	Isabela

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 20, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA LUISA C. DY
HRMO III
RGC, Carig Sur, Tuguegarao City, Cagayan
r2dilg@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.