



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION 02

Regional Government Center, Carig Sur, Tuguegarao City, Cagayan
<http://region2.dilg.gov.ph>

ANNOUNCEMENT

(September 08, 2022)

DILG Regional Office No. 02 is in immediate need of a personnel under **Contract of Service basis** with the following qualifications and responsibilities:

- **One (1) PROJECT EVALUATION OFFICER II –**
Php 33,575.00/month for the period October 01, 2022 to December 31, 2022

Location: PO-Cagayan

Qualifications and Skills:

- ✓ Bachelor's Degree in Engineering, Statistics, Public Administration, Management, Economics, Business Studies, or its equivalent;
- ✓ At least 1 year of relevant experience;
- ✓ Four (4) hours of relevant training; and
- ✓ Demonstrates familiarity with monitoring and evaluation systems, and development management.


Responsibilities/Tasks:

- Administer tools and guides for the monitoring and evaluation of LGU infrastructure projects;
- Analyze evaluation results and recommend appropriate interventions, based on data obtained from the SubayBayan, RSSA, and other M&E systems;
- Assist in the administration of and data collection through the Subaybayan portal, RSSA, and other M&E systems;
- Travel in relation to the performance of a PEO II's responsibilities. As such s/he is authorized to claim transportation expenses, and per diem subject to the usual accounting and auditing rules and procedures;
- Prepare status and analysis reports based on data derived from the SubayBayan, RSSA, and other M&E systems;
- Coordinate with the LGUs and DILG City/Municipal Field Offices for their timely submission of periodic reports and other concerns;
- Facilitate capacity development activities related to RBME;

- Provide technical advice and assistance to Local Government Units (LGUs) as needed;
- Act as a Facilitator or Resource Person in capacity development interventions undertaken by the office;
- Monitor and evaluate the performance of LGUs in the conduct of RBME; and
- Perform other duties and responsibilities as may be assigned by the immediate supervisors.

Interested applicants may email the following to r2dilg@yahoo.com not later than September 18, 2022:

1. Application Letter;
2. Duly accomplished and updated Personal Data Sheet;
3. Certificate of Employment for previous employer (if applicable);
4. Duly Authenticated photocopy of Transcript of Records; and
5. Diploma.



IVE B. SALUDEZ
Chief Administrative Officer

Noted by:



JONATHAN PAUL M. REUSEN, JR., CESO III
- Regional Director