



Republika ng Pilipinas  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan  
<http://region2.dilg.gov.ph>

July 19, 2022

**MS. MARIA NOEMI S. BUSTAMANTE**

Director II  
Cagayan-Batanes Field Office  
Civil Service Commission 2  
RGC, Carig, Tuguegarao City, Cagayan

Dear **Director Bustamante**:

*Mabuhay!*

Pursuant to Memorandum Circular No. 17 series of 2002, we are respectfully submitting the attached Notice of Vacant Position in DILG Region 2 for publication.

Our warmest regards.

Very truly yours,

  
**JONATHAN PAUL M. LEUSEN, JR., CESO III**  
Regional Director

FAD/PSIIBS/JPV/MCD/jap

RO2-FAD-2022-07-19-009

Republic of the Philippines  
**Department of the Interior and Local Government**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of the Interior and Local Government in the CSC website

  
MARIA LUISA C. DY  
HRMO III

Date July 20, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer VI (LGOO VI)	OSEC-DILGB- LG006-242-2010	22	Php 69,963.00	Bachelor's Degree	Completion of LGOO II Induction Training	3 years of relevant experience	Career Service Professional/2nd Level Eligibility	<b>Level 3 on the ff. CORE Competencies:</b> 1. Commitment to Ethical Service and Good Governance. 2. Customer Focus. 3. Ensuring Excellent Result. 4. Organizational Sensitivity. <b>Level 2 on the ff. LEADERSHIP Competencies</b> 1. Problem Solving and Decision Making. 2. Developing and Inspiring Others. 3. Planning and Managing Teams. <b>Level 3 on the Functional Competencies:</b> 1. Effective Communication. 2. Influence. 3. Managing Knowledge and Forum. 4. Policy Research and Analysis. 5. Program Development and Management. 6. Relationship Building. 7. Technical Proficiency on Local Governance Operations.	Batanes

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 30, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph).
2. Performance rating **in the last rating period** (if applicable).
3. Photocopy of certificate of eligibility/rating/license, and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to

MARIA LUISA C. DY

HRMO III

RGC, Carig Sur, Tuguegarao City, Cagayan

[r2dilg@yahoo.com](mailto:r2dilg@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.