

CS Form No. 33-B  
Revised 2017



(Stamp of Date of Receipt)

**Republic of the Philippines**  
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT  
REGION 02  
Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

Mr./Mrs./ Ms.: **EMALYN A. SACDALAN**

You are hereby appointed as Local Government Operations Officer II (LGOO II)  
(SG-13) under Permanent status at the Department of the Interior and Local Government with  
(Permanent, Temporary, etc) (Office/Department/Unit)  
a compensation rate of Twenty-Four Thousand Two Hundred Twenty Four Pesos (P24,224.00)  
per month.

The nature of this appointment is Promotion  
(Original, Promotion, etc)

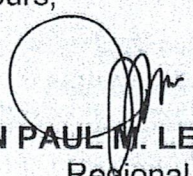
vice Jemma T. Dela Rosa, who Promoted  
(Transferred, Retired, etc.)

with Plantilla Item No. OSEC-DILGB-LGOO2-96-1998.

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This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
**JONATHAN PAUL M. LEUSEN, JR., CESO IV**  
Regional Director  
Appointing Officer/Authority

Feb. 12, 2018  
Date of Signing

PRIME-HRM Revalidated 2013

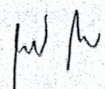
(Stamp of Date of Release)



### Certification

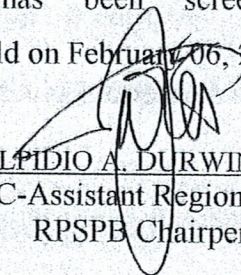
This is to certify that all requirements and supporting papers pursuant to ORA-ORHA No. 24, s. 2017 have been complied with, reviewed and found to be in order.

The position was published at Civil Service Commission Bulletin of Vacant Positions (Publication #05-2018-0122-380 dated January 22, 2018) and posted in 3 conspicuous places, Provincial Offices in consonance with RA No. 7041. The assessment by the Regional Personnel Selection and Promotion Board (RPSPB) started on February 06, 2018.

  
EDNA V. MUNGCAL  
Administrative Officer V

### Certification

This is to certify that the appointee has been screened and found qualified by the majority of the RPSPB during the deliberation held on February 06, 2018.

  
ELPIDIO A. DURWIN, CESO V  
OIC-Assistant Regional Director  
RPSPB Chairperson

### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy - for the Civil Service Commission  
Original Copy - for the Agency

#### Acknowledgement

Received original/photocopy of appointment on \_\_\_\_\_

\_\_\_\_\_  
Appointee