ANNEX A GOVERNMENT PROCUREMENT POLICY BOARD Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: <u>Department of the Interior and Local Government</u>
Date of Self Assessment: <u>March 29, 2019</u>

Name of Evaluator: <u>Digna R. Herrera</u> Position: <u>BAC Chairperson</u>

	No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation	
PILLAR I, LEGISLATIVE AND REGULATORY FRAMEWORK							
Indicator 1. Competitive Bidding as Default Method of Procurement							
1	1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	0.00%	0.00		PMRs	
2	1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	0.00%	0.00		PMRs	
	Indic	ator 2. Limited Use of Alternative Methods of Procurement					
3	2.a	Percentage of shopping contracts in terms of amount of total procurement	93.01%	0.00		PMRs	
4	2.b	Percentage of negotiated contracts in terms of amount of total procurement	0.17%	3.00		PMRs	
5	2.c	Percentage of direct contracting in terms of amount of total procurement	6.82%	0.00		PMRs	
6	2.d	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00		PMRs	
7	2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order	
8	2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to conduct of Limited Source Bidding	
	Indic	ator 3. Competitiveness of the Bidding Process					
	3.a	Average number of entities who acquired bidding documents	n/a	n/a		Agency records and/or PhilGEPS records	
	3.b	Average number of bidders who submitted bids	n/a	n/a n/a		Abstract of Bids or other agency records Abstract of Bids or other agency records	
11	3.c	Average number of bidders who passed eligibility stage	n/a	11/ d			
12	3.d	Sufficiency of period to prepare bids	n/a	n/a		Agency records and/or PhilGEPS records Cost Benefit Analysis, Work Plans,	
13	3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Fully Compliant	3.00		Technical Specifications included in bidding documents	
Average 1.29							
	_	eator 4. Presence of Procurement Organizations	WI CAPACITI				
14		Creation of Bids and Awards Committee(s)	Substantially Compliant	2.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training	
15	4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training	
	Indic	ator 5. Procurement Planning and Implementation					
16	5.a	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)	
17	5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compliant	3.00		APP, APP-CSE, PMR	
18	5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Not Compliant	0.00		ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity	
Latin to C. Har of Course and Flacture in Decument Systems							
19	6.a	Percentage of bid opportunities posted by the PhilGEPS-	100.00%	3.00	*	Agency records and/or PhilGEPS records	
20	6.b	registered Agency Percentage of contract award information posted by the	n/a	n/a		Agency records and/or PhilGEPS records	
	6.c	PhilGEPS-registered Agency Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	0.00%	0.00		Agency records and/or PhilGEPS records	
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Indicator 7. System for Disseminating and Monitoring Procurement Information Presence of website that provide up to date precurement Information and Subbindicators Presence of website that provide up to date precurement Information and Subbindicators Presence of website that provide up to date precurement Information or cost Information of Procurement Monitoring Reports using the Presentation of Procurement Processes Applications Applications Applications Applications Supplemental amendments, if anyl and PMSs Applic		No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation		
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PiLLAR III PROCUREMENT OPERATIONS AND MARKET PRACTICES			posting in agency would		4				
Indicator 8. Efficiency of Procurement Processes 24				Average II	2.00				
28 8.3 Percentage of total amount of contracts signed within the approved APPs 87.95% 3.00 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP) and PMRs 25 APP (including Supplemental amendments, and any and PMRs 25 APP (including Supplemental amendments and any and any									
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25 8.b injunible of procurement projects done through competitive bidding bidd	24	8.a		87.95%	3.00		1		
Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe Planned procurement activities achieved desired contract timeframe	25	8.b	number of procurement projects done through competitive	n/a	n/a				
Indicator 9. Compliance with Procurement Timeframes 27 9.a Percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within prescribed period of n/a n/a n/a percentage of contracts awarded within the regular awarded within the regula	26	8.c	outcomes and objectives within the target/allotted	Not Compliant	0.00		conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services		
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36 12.b Timely Payment of Procurement Contracts On or before 30 days 3.00 for average period for the release of payments for procurement contracts	35	12.a	quality control, acceptance and inspection, supervision of		3.00		quality control, acceptance and inspection;		
Average III 2.33	36	12.b	Timely Payment of Procurement Contracts		3.00		for average period for the release of		
Average III 2.33									
				Average III	2.33				

ANNEX A **GOVERNMENT PROCUREMENT POLICY BOARD** Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: Department of the Interior and Local Government Date of Self Assessment: March 29, 2019

Name of Evaluator: Digna R. Herrera Position: BAC Chairperson

	No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation			
+	PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM Indicator 13. Observer Participation in Public Bidding								
37	13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	n/a	n/a		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)			
1									
1		ator 14. Internal and External Audit of Procurement Activities Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Fully Compliant	3.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations			
39	14.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations			
-	Indic	ator 15. Capacity to Handle Procurement Related Complaints							
		The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints			
	Indic	ator 16. Anti-Corruption Programs Related to Procurement	5 II			V-if. down-adding of anti-acception			
41	16.a	Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3.00		Verify documentation of anti-corruption program			
			Average IV	3.00					
	GRAND TOTAL (Avarege I + Average II + Average III + Average IV / 4)			2.15					

Summary of APCPI Scores by Pillar

		APCPI Pillars	Ideal Rating	Agency Rating
Pillar	T	Legislative and Regulatory Framework	3.00	1.29
Pillar	П	Agency Insitutional Framework and Management Capacity	3.00	2.00
Pillar	Ш	Procurement Operations and Market Practices	3.00	2.33
Pillar	IV	Integrity and Transparency of Agency Procurement Systems	3.00	3.00
		Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.15

Agency Rating

Back to "how to fill up"

Prepared by:

ARIANNE BENNEVIC B. BATUGAL BAC Secretariat Chairperson

Reviewed by:

DIGNA R. HERRERA BAC Chairperson

Approved by:

ONATHAN PAUL M. LEUSEN, JR., CESO III Regional Director