



**REQUEST FOR QUOTATION**  
27 December 2018

**PROCUREMENT NAME:** **Provision of Tarpaulin Printing for the Different Activities of the Regional Office for the 1<sup>st</sup> Semester of CY 2019**

**APPROVED BUDGET :** **₱ 50,000.00**

**Supplier/Contractor :** \_\_\_\_\_

**Address :** \_\_\_\_\_

**INSTRUCTIONS**

1. Please quote your best offer for the items listed in the attached Canvass.
2. Submit sealed quotation duly signed by you or your authorized representative at DILG Regional Office No. 02, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan thru the BAC Secretariat **not later than 31 December 2018 at 10:00 AM** together with the following documentary requirements:
  - a. Mayor's / Business Permit;
  - b. PhilGEPS Registration Number
  - c. Income/Business Tax Return
  - d. Omnibus Sworn of Statement

For any clarification, you may contact Ms. Magdalena C. Oranda, Chairperson of the BAC Secretariat at (078) 304-7378/1978.

  
**LORNA M. DURWIN**  
BAC Vice Chairperson



**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**Regional Office No. 02, RGC, Carig Sur, Tuguegarao City, Cagayan**

CANVASS FORM

December 27, 2018

Date

Supplier/Contractor: \_\_\_\_\_  
 LBP Account No. : \_\_\_\_\_  
 TIN : \_\_\_\_\_

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **December 31, 2018** in the return envelope attached herewith.

**LORNA M. DURWIN**  
 BAC Vice Chairperson

**NOTE TO SUPPLIER/CONTRACTOR:**

1. ALL ENTRIES MUST BE TYPEWRITTEN / WRITTEN IN INK
2. DELIVERY PERIOD WITHIN SEVEN (7) CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF AT LEAST SIX (6) MONTHS FOR SUPPLIES & MATERIALS  
 ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS
5. INDICATE PHILGEP'S REGISTRATION NUMBER: \_\_\_\_\_
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING SPECIFICATIONS OF THE PRODUCTS BEING OFFERED
7. ALL BIDS SHALL BE SUBMITTED IN SEALED ENVELOPE DULY SIGNED/INITIALED BY THE BIDDER/SUPPLIER
8. PLEASE SPECIFY IF VAT OR NON-VAT
9. IF LEASE TO OWN, CONTRACT IS AT LEAST THREE EQUAL MONTHLY INSTALLMENTS

ITEM No.	ITEMS AND DESCRIPTIONS	QTY	UNIT	UNIT PRICE
	Provision of Tarpaulin Printing for the Different Activities of the RO			
	for the 1st Semester of CY 2019			
	13 OUNCE, FULL COLOR			
	X-X-X-X-X-X-X-X-X-X			
				s

Brand and Model : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_

AFTER HAVING CAREFULLY READ AND ACCEPTED YOUR GENERAL CONDITIONS, I/WE QUOTE YOU ON THE ITEM AT PRICES NOTED ABOVE.

\_\_\_\_\_  
 Signature of Canvasser

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel No./Cellphone No.:

\_\_\_\_\_  
 e-mail address :

\_\_\_\_\_  
 Date