



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
Regional Office No. 2

## **ANNOUNCEMENT**

(October 8, 2018)

DILG Region 02 is in need of **One (1) Information and Communications Technology (ICT) Staff** on a Job Order Basis to be stationed at the DILG Regional Office with a monthly compensation of **Php 13,200.00** of actual services rendered, with the following qualifications:

1. Education:
  - Graduate of any 4 year course
2. Training:
  - 80 hours relevant ICT trainings
3. Experience:
  - None required
4. Tasks and Functions
  - Maintenance and updating of the following official social media accounts of DILG Region 02
    - Facebook: DILG Rehiyon DOS
    - Twitter : @dilgr02
    - Instagram: @dilgr02
  - Maintenance and updating of the official Regional Website: <https://www.region2.dilg.gov.ph>
    - Maintenance of Users
    - Uploading of Regional News
  - Maintenance of ISTMU records and other ISTMU related administrative duties
  - Assist in general ICT Related requests

Interested applicants may submit/send the following to DILG Regional Office 02, Regional Government Center, Carig Sur, Tuguegarao City **not later than October 18, 2018** or email to [istmudilg@gmail.com](mailto:istmudilg@gmail.com) / [r2dilg@yahoo.com](mailto:r2dilg@yahoo.com) :

1. Application Letter
2. Duly accomplished and updated Personal Data Sheet (CSC No. 212 Revised 2017)
3. Duly authenticated photocopy of Transcript of Records and Diploma

**LORNA M. DURWIN**

Chief Administrative Officer

Noted:

**JONATHAN PAUL M. LEUSEN, JR., CESO IV**

Regional Director

**"Matino, Mahusay at Maaasahan"**

Regional Government Center, Carig Sur, Tuguegarao City, Cagayan

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